

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 1900 Hours, 19 December 2012

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I.) CALL TO ORDER

Dan Leeds called the meeting to order at 1915 hours. He thanked the team for the Christmas tree fire demonstration last Saturday and for the good job of plowing snow on the driveways.

II.) ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Leeds, Wright, Smith, Diepstraten, Combs, Chief Wade, Lt. Struble.

III.) APPROVAL OF MINUTES (Board meeting of 14 November 2012)

Wright moved acceptance, Smith seconded, unanimous

IV.) SCHEDULED PUBLIC APPEARANCES: None

- Website Report – Chief Wade
 - Just standard updates and added minutes.
- Auxiliary Report – Chief Wade
 - Jan Gabby will remain on the auxiliary but she doesn't want to be in charge. Current members are Jane Shupak, Betty Wade, Michelle Sluiter, Harriet Barker, Jan Gabby and Danielle Struble. Dan asked who will take charge. Chief will talk to Harriet about that.
- Annual Audit Report – Will be covered as an Action item.

V.) CALL TO THE PUBLIC: None present

VI.) REPORTS AND CORRESPONDENCE

A.) Chief's Report

- For the month of November we had seven calls; four were fire and three EMS.
- Snowmobiles are running good. We replaced the belts on them. They were tested with 400 pounds on the pull-behind Stokes basket and worked well. The Rhino has the tracks on it and has been used for plowing snow. There is an electrical load issue which Captain Carnwright is trying to resolve.
- 1752 got two new tires and two used non-split rim wheels. The used wheels were \$70 each and we sold the split rims for \$50 each. Total cost was about \$840 less the \$100 for the old rims.
- We have decided to keep the existing bumper on 1740 and just modify it so the grill will clear. That will probably be done in the spring.

- Building additions at both stations are completed. We have the generator shed roof materials but are waiting for better weather to build it.
- Fuels Reduction – We are still waiting on the third quarter reimbursement for fuels reduction as well as fire reimbursement which are being held up by the Feds due to a computer glitch.
- The pit has been burned and pushed but weather prohibits use of it right now.
- Chief completed his paramedic refresher last week. Captain Carnwright will be taking his refresher in February and Lt. Struble will take his EMT refresher in January.
- Deputy Chief Sluiter and Lee will be attending the AFTA conference in Laughlin January 17-19.
- The Christmas tree demo went well. Christmas tree disposal was discussed.
- Chief needs to get Jim and Elvia on Omni Advantage.
- Tyrrell sent a check and packet to PSPRS for the evaluation. It looks like only Tyrrell, Lt. Struble, Capt. Carnwright and Steve Vickers will be eligible based on hours.
- We received the new bylaws from AFTA. They will probably be voted on at the meeting in Laughlin.
- There was discussion about the condition of Hwy. 260 from Hwy. 373 to Sunrise and whether ADOT is doing an adequate job of winter maintenance. Consensus was that cinders are a better option than salt.
- We are still planning Santa arrival activities at Snowy Mountain on December 22 at 2 P.M.
- Sunrise opened today.
- Chief explained the PAR passport system (personal accountability).
- We did winter and ice rescue at last night's training session.
- Chief Carlson is retiring as Eagar Fire Chief.

B.) Chairman's Report

- No date is set for the appreciation dinner. It will be in January.
- Nominations and vote for officers of the Board:
 - Chairman: Diepstraten nominated Leeds. Second by Combs. Unanimous (4).
 - Clerk: Smith nominated Combs. Second by Diepstraten. Unanimous (4).
 - Treasurer: Diepstraten nominated Smith. Second by Wright. Unanimous (4).
- Dan stressed safety due to winter conditions.

C.) Treasurer's Report

- We are at 47% of year. Property tax is also at 47%.
- Station One siding is not shown. Lee said next year we need to budget the siding for the remaining three sides.
- Propane is currently down but electricity is up because of the ETS.
- Ted moved acceptance of Treasurer's Report. Second by Wright. Unanimous.
- Account balances 12/01/2012

General Fund:

10-1010 Apache County Treasurer.....	\$131,659.67
10-1015 Payroll National Bank of AZ.....	\$ 4,461.81
10-1020 Special Revenue National Bank of AZ.....	\$ 82,098.05
10-1025 Capital National Bank of AZ.....	\$ 4,065.32
General Fund Total.....	<u>\$222,284.85</u>
Greer Fire District Auxiliary.....	\$ 9,235.72
Greer Fire District Pension.....	\$ 8,982.91
Bellinger Springs Water Users.....	\$ 2,016.39

D.) Committee Reports - None

E.) Correspondence

- Dan received a letter December 3, 2012 from Douglas Ralph, CPA, Albuquerque. He wants to submit a bid for doing audit. We have already committed to a three year contract. Dan will respond to the letter.
- We received a letter from the State Compensation Fund which explains changes in program requirements and benefits. Bottom line is that Workman's Comp will increase. Chief will budget a 4% increase.
- Lee reported on the community meeting. Three agencies were represented: Forest Service, AG&F and GFD. FS said any new wildfire starts will be extinguished rather than managed. AG&F unearthed bones in the excavation of the fish pond in Eagar. The Zuni Tribe has loudly complained in a New Times article. The project is no more. There will be no community meeting in January.

VII.) DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues – Chief Wade - None

B.) Volunteer/Hiring Candidates – Chief Wade - None

C.) Auxiliary Activities - None

D.) Standard Operating and Administrative Procedures – Chief Wade – None

Lee asked about SAP for quality assurance. Chief is still working on it.

E.) State Retirement PSPRS – None

F.) Change in Website – Chief Wade - None

G.) Approval of FY 2011 – 2012 Audit Report

- Lee gave members a copy of the letter which explains the audit. Lee went over the letter. Dan asked whether there was any suggestion that we need to correct or improve anything. Lee said they did not send any management suggestions as they have in the past. They did mention the quality assurance SAP which will be due next audit. Chief explained quality assurance.
- Lee distributed to members the GFD financial statements (Blue Book). Lee briefly reviewed it. Members should review and return.
- The bill for the audit was \$4900. We budgeted \$6500. Dan moved approval and acceptance of audit for FY2011/2012. Second by Ted. Unanimous.

VIII.) BOARD MEMBER COMMENTS - None

- The next board meeting will be January 16, 2013.

IX.) ADJOURNMENT

- Meeting adjourned at 2052 hours.

By: _____

Robert L Combs, Clerk of the Board

Board Members:

Dan Leeds, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Bob Combs _____

Lee Smith _____