

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 1900 Hours, 16 January 2012

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I.) CALL TO ORDER

Dan Leeds called the meeting to order at 1905 hours.

II.) ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Leeds, Wright, Smith, Diepstraten, Combs, Chief Wade

III.) APPROVAL OF MINUTES (Board meeting of 19 December 2012)

Motion to accept: Ted, Second: Jim; Unanimous

IV.) SCHEDULED PUBLIC APPEARANCES: None

- Website Report – Chief Wade
 - Just keeping current with monthly updates.
- Auxiliary Report – Harriet Barker has accepted the leadership position.
- Annual Audit Report – Lee Smith
 - The pension report which is due to the Fire Marshall has been received and sent. Dan asked whether we have received a bill from Saunders. Chief said we have.

V.) CALL TO THE PUBLIC: None present

VI.) REPORTS AND CORRESPONDENCE

A.) Chief's Report

- In December we had 9 calls, 4 EMS and 5 public assist.
- Equipment – A 12 volt battery and trickle charger has been bought for the Rhino to operate the lights, plow, etc. We may need an alternator kit for it. 1752 has had some battery issues since it is outside all the time. Captain Carnwright bought four 12 volt batteries for it and has ordered cables to tie them together. We will put a block heater and maintainer on it.
- Anytime 1740 is taken out the pump is fired up to prevent freezing going to calls.
- Personnel – Chris and Tyrrell will be in an EMT refresher Thursday and Friday. Tyrrell and Steve will be taking an IV class for certification on the 21st and 22nd. All our EMTs will then be IV certified. Captain Carnwright will get his medic refresher February 15 to March 2 (three weekends). Lee and Assistant Chief Sluiter are attending the AFDA conference in Laughlin this week. They will be picking up our 2013 AFDA manual which is now on flash drive.
- 1730 has some wiper fluid freezing problems.

- Training attendance is down somewhat but that is to be expected in the winter months.
- Fuels reduction grant for 4th quarter: Four projects have been turned in (8 acres) for \$13,000 total. Reimbursable costs will be \$9,887. We are still waiting on third quarter reimbursement.
- Omni Advantage applications are available for Jim, Ted and Harriet.
- AFLAC – We need to get Sam, Daniel and Ashley to transfer theirs to Direct Deposit.
- The tentative date for the District party and awards dinner is January 26.
- We had an offer on the MF tractor but the chief officers opted not to sell it.
- There was discussion regarding proper procedure to be followed if District assets are sold.
- Jose Gonzales, long-time Greer resident, died December 29.
- Jim announced that there will be a workshop in Greer run by the State to help the people recently laid off.

B.) Chairman’s Report

- Dan reminded all that we need to be vigilant for fire starts in unoccupied buildings this time of year.
- Lee reviewed the Arizona Basin Outlook report. The last quarter was better than expected. The water content of the Mt. Baldy snowtel was 3.37 inches on 17 inches of snow. The forecast for the coming quarter is for drier conditions.
- Dan said he and Lee need to meet to discuss the Bellinger Spring billing. Dan explained the fiduciary setup for that water user association.
- The Navajo County Assistant Attorney recently met with the Pinetop-Lakeside Fire Board and gave an overview of the law as it applies to Fire Districts. Dan outlined the salient points of his letter. There was some confusion regarding the requirement to “post all salaries prior to approval”. It is not clear whether this means a lump sum (which we do) or individual salaries.

C.) Treasurer’s Report

- We are at 55% of the year. Members received the monthly “Budget vs. Actual” spreadsheet and reviewed it. 53.1% of the property tax has been collected. Chief noted that the Fire District Assistance Tax has not been received.
- Chief explained the savings on 10-6060 Professional Services. Chief explained the low (\$235.26) figure for 10-1015 payrolls. It is up now. Lee noted that we need to watch the capital account balance prior to the large upcoming payment for 1740.
- Account balances 01/01/2013

General Fund:

10-1010 Apache County Treasurer.....	\$129,232.19
10-1015 Payroll National Bank of AZ.....	\$ 235.26
10-1020 Special Revenue National Bank of AZ.....	\$ 82,534.05
10-1025 Capital National Bank of AZ.....	<u>\$ 4,056.32</u>
 General Fund Total.....	 <u>\$216,058.02</u>

Greer Fire District Auxiliary.....	\$ 9,235.72
Greer Fire District Pension.....	\$ 10,074.50
Bellinger Springs Water Users.....	\$ 1,928.39

D.) Committee Reports –

- Dan appointed Jim Wright to replace Dave Page on the budget committee. Capt. Carnwright also will be a part of that committee this year.

E.) Correspondence

- Chief said we received our SCF audit back for FY 11/12. Our net amount due is \$3,038. We received a letter from Frank Corbin, Navajo County I.T. Navajo County has put in a request to the FCC for a new frequency (156.0450 and 154.150) 17KM from Green’s Peak. We will monitor for interference when it goes on line. Lee suggested the team keep a log of interference with date and time.

VII.) DISCUSSION AND POSSIBLE ACTION CALENDAR

- A.) Personnel Issues – Chief Wade - None
- B.) Volunteer/Hiring Candidates – Chief Wade - None
- C.) Auxiliary Activities – Harriet Barker appointed Chair of Auxiliary.
- D.) Standard Operating and Administrative Procedures – Saunders will be putting on a class at Lakeside Fire re: Quality Assurance, QuickBooks, and rules and responsibilities May 29-31.
- E.) State Retirement PSPRS – Tyrrell received an email back requesting more specific start dates. These have been resubmitted.

VIII.) BOARD MEMBER COMMENTS – None

The next board meeting will be February 20, 2013.

IX.) ADJOURNMENT

- Meeting adjourned at 2030 hours.

By: _____

Robert L Combs, Clerk of the Board

Board Members:

Dan Leeds, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Bob Combs _____

Lee Smith _____