

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 1900 Hours, 20 February 2013

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I.) CALL TO ORDER

Dan Leeds called the meeting to order at 1900 hours.

II.) ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Leeds, Wright, Smith, Diepstraten, Combs, Chief Wade, Lt. Struble

III.) APPROVAL OF MINUTES

Special Board Meeting of 4 February 2013

Motion to approve minutes, Smith; Second – Diepstraten; Unanimous

Regular Board Meeting of 16 January 2013

Motion to approve minutes – Diepstraten; Second – Wright; Unanimous

IV.) SCHEDULED PUBLIC APPEARANCES: None

Website Report – Chief Wade

Current updates

Auxiliary Report – None

Annual Audit Report -None

V.) CALL TO THE PUBLIC: None present

VI.) REPORTS AND CORRESPONDENCE

A.) Chief's Report

For the month of January we had six calls: 3 MVA, 2 EMS, 1 public assist. Chief has asked the crews to be out and visible to the public when the workload permits. Snowplowing is going well.

Equipment – There have been no issues with the Rhino. The battery system is working well. Still looking at the new alternator next FY.

The block heater in 1752 is installed and working.

Annual oil changes are being done.

Western States dropped off two Interspiro SCBA packs as demos and these are being tested by the crew.

These are lighter, more modern packs which use a 4500 psi tank.

We are getting the equipment together to outfit 1743 Type III. Dan suggested that it be serviced before we pick it up.

Steve and Tyrrell finished their IV class. They just need 4 hours in the ER and 20 sticks.

W-2's are out and 1099's are out (basically fuel reduction payments)

There are some issues with 1740's scene lights being intermittent.

The appreciation dinner is set up for February 28. Bob suggested a letter of appreciation to Jill Phares.

B.) Chairman's Report

We need to get bills out to the water users.

Dan recognized Chief for 13 years of service.

C.) Treasurer's Report

We are at 64% of the year. We have received 63% of our property taxes. The "Exception Report" is notification that something is not according to the budget. An explanation for the overage will be given in each report. There was discussion regarding possible savings if WMAS fills our oxygen bottles. Chief will talk to Gail Nelson about this.

Lee explained the Exception Report for building maintenance.

Lee, Chief and Chief Sluiter will get together to decide what percentage over budget will trigger an Exception Report.

Lee will do reports for vehicles next time.

Account balances 02/01/2013

General Fund:

10-1010 Apache County Treasurer	\$145,561.01
10-1015 Payroll National Bank of AZ	\$6,574.06
10-1020 Special Revenue National Bank of AZ	\$ 67,794.04
10-1025 Capital National Bank of AZ	<u>\$ 16,573.37</u>
General Fund Total	<u>\$236,502.48</u>
Greer Fire District Auxiliary	\$9,235.72
Greer Fire District Pension	\$11,199.56
Bellinger Springs Water Users	\$1,560.39

Chief noted that Orona Enterprises gave us \$200 as a result of selling the gas furnace removed from the training room.

Lee gave a report on the AFDA Conference at Laughlin. One suggestion related to streamlining Board Meetings by setting up Board Member packets with a Chief's written report and consolidating several of the routine agenda items into a consent agenda.

Motion to approve Treasurer's Report; Combs; Second Diepstraten; Unanimous

D.) Committee Reports – None

E.) Correspondence

Chief received the 2013 Fire District Levy worksheet from the county. Chief reviewed this. The rate for 2013-14 will be \$1.55. Our current rate is \$1.32.

VII.) DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues

Captain Cartwright will be on light duty for 4 – 6 weeks.

Tyrrell will be gone from June 8 – 22 for his National Guard obligation. He could possibly be deployed in December. There was discussion regarding insurance coverage for him and his family during that time.

B.) Volunteer/Hiring Candidates – Chief Wade - None

C.) Auxiliary Activities – None

D.) Standard Operating and Administrative Procedures

Both in-house and outside training shall be paid at a rate of \$10 per hour or current payroll rate.

For required outside training, expenses will be reimbursed if the course is completed and a certification is received. They must receive prior authorization from the Chief for any course for which they expect reimbursement.

Chief reviewed SAP#7 which specifies eligibility for PTO (paid time off). He has revised it to make it more equitable. Lee asked about "carryover". At Chief's and Board's discretion carryover can be allowed if circumstances warrant. PTO cannot be paid at overtime rates.

E.) State Retirement PSPRS

Board members were given the report dated February 6, 2013 from GRS outlining the "valuation results associated with participation the Arizona PSPRS." Several questions surfaced during discussion. We need someone from PSPRS to come up here and make a presentation and answer questions on this. This item was tabled.

Ted asked about open meeting law training. Lee said the county should be scheduling a session on this.

F.) GFD Monthly Meeting

We are proposing we change our meeting to the fourth Wednesday of each month so that Mark and Lee can have time to write their reports for review by the Board prior to the meeting. Motion by Smith that we moved the Board meeting to the 4th Wednesday of each month and make the necessary posting adjustments. This is to begin in April. Second by Ted. Unanimous.

G.) FY 2013-2014 Budget

Chief Wade distributed and reviewed the spreadsheet on the budget. Discussion followed. Of particular interest was the fact that a 10% raise is not budgeted even though our firefighters are underpaid relative to other districts. This is in anticipation of PSPRS going through which will be a desirable offset to the lack of a raise.

Chief mentioned a bill pending in the legislature which would create county-wide fire districts. AFDA strongly opposes this.

The budget is tabled to next meeting when Chief will present the final budget for approval.

VIII.) BOARD MEMBER COMMENTS

Lee reviewed agenda items.

The next board meeting will be 20 March at 1900 hours.

IX.) ADJOURNMENT

Meeting adjourned at 2131 hours.

By: _____

Robert L Combs, Clerk of the Board