

## MEETING MINUTES OF THE GREER FIRE DISTRICT

### BOARD OF DIRECTORS

Meeting Time/Date: 1900 Hours, 16 November 2011

Meeting Location: Greer Fire District Station 2, 38974 SR 373

#### I.) CALL TO ORDER

Dan Leeds called the meeting to order at 1908 hours. Dan expressed appreciation to all who worked on the new training room.

#### II.) ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Leeds, Diepstraten, Smith, Page, Combs, Chief Wade and Chris Struble

#### III.) APPROVAL OF MINUTES

Lee pointed out need for correction in spelling of Brandon Ansell's name in the minutes of the previous meeting. Motion to accept minutes as corrected by Smith, seconded by Diepstraten. Unanimous approval.

#### IV.) SCHEDULED PUBLIC APPEARANCES:

There were no scheduled public appearances.

- Website report – Chief mentioned that Ted's appointment to the board, burn permit information and other minor additions to the website have been made.
- Lee briefed on the upcoming requirement to post agendas and meeting minutes on the website. It is not required yet but soon will be. We will be adding more burn permit information. Chief submitted his revisions to the letter which we will distribute to the public urging fire-wise awareness.
- Auxiliary report – none
- Annual audit report – We still don't have anything yet.

V.) CALL TO THE PUBLIC: No members of the public were present.

## VI.) REPORTS AND CORRESPONDENCE

### A.) Chief's Report

- There were four call outs – 3 EMS, 1 fire. Chief discussed the Greer Mountain Resort fire and complimented the crew for a good job.
- There are some minor issues with 770 such as reception at Dave's home. These may be resolved with a different antenna at the station or possibly a booster. Otherwise the new system is working well.
- 1740 radiator has been repaired.
- Numbers have been ordered for all trucks.
- There is a problem with the generator coming on line. Chris briefed on this. Chief said R. J. is familiar with the problem and will take care of it.
- Old 40 or 1731 has been converted to a rescue truck. The suburban is being used to check pit. Fifty (50) is winterized and is outside. The fleet is currently in good shape.
- Rachael is looking for volunteers for IV practice. Matt is in paramedic classes and is now working Friday through Monday.
- There was a discussion of raising the flagpole. Bob said Jeff Barbee has offered to bring his boom truck up early next and do the job for \$50. Lighting of the yard and disposition of the existing pole and junction box was discussed.
- Dan asked whether we might need a heater on the generator engine and what do we need to do to make sure it is functional. Chief will ensure that it is repaired.
- Propane filling discussed. We need to ensure that the Ferrelgas auto fill system is working for us.
- Dave will follow up on purchase of the winch and bumper for the new truck as it is squatting noticeably with the load. Dan said we probably ought to go ahead with airbags on the rear to raise it.
- VFFA check has not yet cleared.
- Weather station was discussed. Dave briefed on the Davis "Advantage View" model which is wireless. It will cost approximately \$300.

### B.) Chairman's Report

- Dan showed Board the recent article in the Independent regarding the position of the County on assuming the management of our forests if the Forest Service does not do a better job.
- Dan presented the list of action items for the S.A.F.E. project. Ted pointed out that certain environmental groups are opposed to grazing on the National Forests. Lee asked for the resolution supporting S.A.F.E. to be an agenda item for the next meeting.
- The Wallow West Fuel Reduction and Forest Recovery Project was discussed with

emphasis on the early removal of viable timber.

C.) Treasurer's Report

- Lee presented the budget vs. actual. We are at 38% of the year and expenses are at 39%. Lee pointed out that this period was a good one in that \$107,758 in property taxes was collected.
- Chief says we need \$3405.88 to come out of Auxiliary to offset the building maintenance amount. The total training room project to date is approximately \$11,300 which does not include the \$2000 still owed to Kelly for electrical work. He has not yet submitted a statement.
- Lee says we will hold off on budget meeting until we get the rest of the State Fire reimbursement.

Bank Balances (as of October 31, 2011)

Apache County	\$162,871
Auxiliary	\$ 25,340
Pension Fund	\$ 8,865
Bellinger Spring	\$ 1,441

- Motion to approve treasurer's report – Combs. Second – Diepstraten. Unanimous approval.

D.) Committee Reports –NONE

E.) Correspondence Received:

- Dan requested good representation by GFD at the upcoming Fire Board Training in Lakeside Saturday, December 3. Ted, Chief and Lee will attend.
- The State Forestry Division will hold an "Arizona Wildfire Forum" at the Eagar Town Hall on Wednesday, December 14 from 9 A.M. To 3 P.M.

VII.) DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues—Chief Wade

- The authorization to hire Matt Price was signed by all Board members.
- The mailbox will be consolidated to one location in the training room.

- Chief Wade reviewed and revised Matt's schedule due to the impact of the North Pole Experience crowds in Greer.

B.) Volunteer/Hiring

- There are currently a couple of potential candidates whom Chief has contacted.

C.) Auxiliary Activities - none

D.) Standard Operating and Administrative Procedures

- Chief is working on the S.O.P dealing with rehab and recovery rates.

E.) National Bank accounts for GFD general fund and signatures for each

- Bob held a discussion with Jolene at National Bank regarding setting up the three new accounts (Capital, Payroll and Special Revenue). Jolene is working on signature card issues as well as a certificate authorizing all signers on checks as well as how to make the accounts government accounts. Dan will be the certifying officer and will meet with an NBA officer to sign the certificate.
- The authorization signers will be: Dan Leeds, Robert Combs, Mark Wade, K. David Page, Ted Diepstraten and Jan Gabby.

F.) Training Room Improvements: Progress Report – Chief Wade

- Chief Wade said the actual cost will be approximately \$13,000. Still to be completed are base tiles, A.V. equipment and exhaust fan in bathroom.
- Lee has ordered a new water heater for the bath.
- We still need a desk, telephone with fax and a refrigerator.
- Dan asked whether we have the money to complete the project and Chief said we do and reviewed the costs.
- There was discussion of possibly installing a ceiling fan to get warm air to the floor.

VIII.) BOARD MEMBER COMMENTS

Lee would like to see our active participation in the Wallow West Project.

IX.) ADJOURNMENT

Adjournment occurred at 2232 hours. The next regular meeting will be at 1900 hours at Station 2 on 15, December 2011.

By: \_\_\_\_\_

Robert L Combs

Clerk of the Board

Board Members:

Dan Leeds, Chairman \_\_\_\_\_

Ted Diepstraten \_\_\_\_\_

Dave Page \_\_\_\_\_

Bob Combs , Clerk \_\_\_\_\_

Lee Smith \_\_\_\_\_