

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 1900 Hours, 21 March 2012

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I.) CALL TO ORDER

Dan Leeds called the meeting to order at 1901 hours. Dan thanked Chris for getting the snow off the station yard.

II.) ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Leeds, Smith, Diepstraten, Page, Combs, Chief Wade, Jan Gabby, Chris Struble

III.) APPROVAL OF MINUTES (Board meeting of 22 February 2012)

Lee moved approval of minutes with addition of Dave Page's name on page one as attending the meeting. Second by Combs. Unanimous approval.

IV.) SCHEDULED PUBLIC APPEARANCES: None

- Website report – Chief Wade
 - Pit was opened last week and has been added to website.
 - Will be meeting with Don from Maplegate sometime after April 1 to show us how to add the minutes. Hopefully by next meeting we will have everything added electronically to our website.
- Auxiliary Report – Jan Gabby
 - Open House date and time needs to be set. Chief says 10 A.M. to 2 P.M. with the Forest Service at 9 A.M. is good with him. Dan says there might be more interest in Forest Service presentation this year due to the fire.
 - Discussion about need for port-a-potties. Consensus was that since the cost is so low they should be rented. Lee asked about dedication of the flag and Chief said he is not sure after talking to Kay that she wants that done due to the attention she is getting. We have the plaque and it will be mounted at the base of the flagpole.
 - Jan said coming in through the breeze way will work well for the pancake breakfast July 7.
 - Discussion about shirt sales went as follows: Chief thought a new logo for the GFD needs to be designed. Ted mentioned a local artist who might do the artwork. Bob said Dean at Woodland Building might also do it.
 - Jan asked that we set the next Board Meeting date. It will be April 18, 2012.

- Annual audit report - Lee Smith - none

V.) CALL TO THE PUBLIC: None present

VI.) REPORTS AND CORRESPONDENCE

A.) Chief's Report

- Ten callouts – 5 public assist, 4 EMS, 1 fire (Greer Lodge).
- R.J. attended an Incident Safety Officers class in Tucson.
- Chief attended a First Responder Fire Investigation class in Lakeside.
- There is a Trauma class coming up. Chief and R.J. are signed up.
- Chris, Rachel and Brian are going to attend a refresher on April 21 in Show Low which is run like a real fire incident.
- Rachel got her EMT re-certification.
- The Governmental Accounting class was cancelled due to weather. Lee says they may be busy due to tax season and maybe we can reschedule that class in the summer if we can get them up here.
- Trucks:
 - Ellis Lund did the annual inspections on all the trucks.
 - 1740 – We are still working on the skid unit to help with the winterizing issues.
 - Chief is trying to get Western States to come over to do a pump test on 1741 while they are in St. Johns. Also needed on 1746. One option is for Springerville to come up and leave us an engine while we take ours to St. Johns to avoid the cost of a full round trip from Phoenix by Western States.
- Chief discussed our liability when using someone else's equipment rather than our own for snow removal.
- We have had to order a new laser printer for the office. This is a better option than repairing the old one. There was a discussion of how to cover the printer when not using.
- 1741 is having a problem with the evaporator on the air tanks. Dave discussed the air problem.
- No activity on grants. We still have no 4th quarter check. Greens Peak has filed for a Fuels Reduction Grant. If they don't get their grant we might look at using ours to help them out.
- Chief wants to do the kiosk this summer out of capital funds then get it 100% reimbursed. Bob asked about location. Chief says it will probably be on the Community Center property. Dan asked what actually goes on it. Chief explained that it is basically fire education.
- The pit has been open for about ten days.
- There was discussion of the one acre south of the station which has been offered for approximately \$80,000. The flood plain problem was discussed.
- Lee is attending a community meeting on the first Tuesday of every month. Lee gave a synopsis of the last meeting. He noted that snowpack is 60% of average and runoff is 40% of average and we are getting an early runoff due to bare ground. Springerville Ranger District says trails are heavily impacted by the fire and many will be closed. No activity at Montlure

this year. B.A.E.R. team is having fencing problems for range restocking. A Northwest mill is looking at three sites here for relocation.

- Bill Greenwood has retired as Eagar Town Manager. Next meeting is April 3 at 7 P.M. at Trailriders. Dan noted that the Forest Service won't react quick enough to get this proposed logging done. Lee says Springerville Ranger District will try to speed up the N.E.P.A. process.
- Chief discussed HB2184 which gives an override to the fire districts that have maxed out their \$3.25 tax rate. AFDA recommends we support this.

B.) Chairman's Report

- Martha Todd passed away March 1. Dan reviewed the Todd's contributions to the Greer community.
- Wallow fire defendants reached a plea deal.
- Forest Energy fire in Show Low was reviewed.
- The most recent storm dumped 36 inches of snow on Sunrise but we can be in fire season very soon.

C.) Treasurer's Report

- We are at 72% of the year and our total expense is 41%.
- Chief questioned and Lee explained "Loan Proceeds"
- Chief explained "professional services".
- We are encouraged by utilities decrease.
- Lee then read account balances.

General Fund:

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|--|--------------|
| 10-1010 Apache County Treasurer..... | \$130,422.76 |
| 10-1015 Payroll National Bank of AZ..... | \$16,258.50 |
| 10-1020 Special Revenue National Bank of AZ..... | \$130,667.97 |
| 10-1025 Capital National Bank of AZ..... | \$11,640.54 |

General Fund Total.....\$274,389.74

| | |
|------------------------------------|-------------|
| Greer Fire District Auxiliary..... | \$5,673.89 |
| Greer Fire District Pension..... | \$12,235.35 |
| Bellinger Springs Water Users..... | \$1,921.39 |

- First half payments of taxes are better this year, probably because of refinancing and mortgage companies paying rather than individuals.
- In April we will cut over and do payroll from National Bank. Money is being moved so that we can do these cut-overs in a gradual way. Chief explained checks with bottom vouchers and how they are to be filed. The only small checkbook left is Bellinger. The rest have been shredded.
- Chief explained new office security protocol.

- Keys will only be issued to himself, Asst. Chief Sluiter and board members.
- Chief asked Ted if he would cross train in accounting. Ted agreed.
- Bob asked about possibly changing lock on office door.
- Dave asked about how to secure the office while tile is being done.
- Dan moved acceptance of Treasurer's Report. Dave seconded. Unanimous consent.

D.) Committee Reports –None scheduled

E.) Correspondence Received:

- Letter from Bankruptcy Court vs. Redwood Publications (Fire Trader). No action.

VII.) DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues – Chief Wade

- We ran an ad in the W.M.I. for testing for our two positions. We will be testing on April 13, 2012 and so far we have ten applicants.
 - Chief explained testing process.
- Friday, April 6 we are doing a Captain's test. Chris and R.J. will be competing for this position.
- Chief discussed Captain's rotation schedule. Dan asked about increased cost for Captain position. Chief says it will be about \$3,000/year. New rotation will begin May 1.

B.) Volunteer/Hiring

- Chief says we still haven't heard from Robbie. Ted said Robbie has probably been asked to stay on at The Peaks. Mike Bragiel has shown some interest in being a reserve.

C.) Auxiliary Activities - none

D.) Standard Operating and Administrative Procedures - None

E.) Bumper / Winch 1740

- We have a quote on the bumper and winch for about \$4,000. We have set aside \$4,500 from carryover to cover this. Dave covered need for weight and the winch as well as the toggle switch inside the cab for the winch. Lee moved approval of up to \$4,500 for the bumper/winch. Second by Ted. Unanimous approval.

F.) Storage Container Box

- Chief Wade explained need for more storage. Chief recommended a 20 foot Conex at approximately \$3,200. We have budgeted \$4,500. Combs moved approval of the 20 foot Conex. Second by Lee. Dan said he will bring in a load of gravel to set it on. Unanimous approval.

G.) Training Room Roof

- Chief received bids from the following:
 - Cheyenne Log Homes \$17,657 (shed roof)
 - Quality First \$ 9,331 (Gable)
 - Escudilla Builders \$12,500 (Gable)
 - Bencomo \$ 8,560 (Gable)
- Chief showed proposed designs and all agreed on one which was a standard gable roof with an approximately six foot extension on the east end and a separate cover on the north side for the generator. Chief will have Dino draw up plans so that all contractors are working from the same page. Lee moved that we approve modification #2 as done by Dino Sekellar for bid submission. Second by Page. Unanimous approval.

K.) Proposed budget 2012-2013

- Chief explained proposed budget and spreadsheet handouts (on file in office). We will have a rate of \$1.32 for year 2013. Because our valuation went down our rate went from \$1.09 to \$1.32. May meeting approval would easily meet thirty day posting requirement.
- There was extensive discussion regarding the advisability of allowing employees to make their own time card entries. Dave suggested that a punched time clock system would be preferable. This would provide better accountability in Dave's opinion. Dan suggested that with the people we have now this is not a problem but we should consider this again in the future.
- Smith moved approval of 2012-2013 budget. Ted seconded. Unanimous approval. Budget was signed for posting.

VIII.) BOARD MEMBER COMMENTS

- Agenda was reviewed for next meeting.
- Chief talked about F-500, that it is very expensive but worthwhile. Chief will talk to TEP to see if we can get a better deal.

IX.) ADJOURNMENT

Adjournment occurred at 2309 hours.

By: _____

Robert L Combs

Clerk of the Board

Board Members:

Dan Leeds, Chairman _____

Ted Diepstraten _____

Dave Page _____

Bob Combs _____

Lee Smith _____